

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

HELD ON
August 3, 2021

A special meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, April 12, 2021 at 4:00 PM via Zoom.

Members of the KCPL Board of Directors present for this meeting were Dr. Mickey Blackwell, Mr. Christopher Erlewine, Ms. Stephanie Haden, Mr. Tom Hurney, Ms. Monika Jaensson, Mr. John Jarrett, Ms. Betty King, Ms. Cheryl Morgan, Ms. Jennifer Pauer, Ms. Susan Shumate, Ms. Anne Silbernagel, Mr. Ken Sullivan, Mr. Ben Thomas, and Mr. Jim Withrow.

Members of the KCPL Board of Directors absent from this meeting were Mr. Kevin Johnson, Mr. Angelia Russell, and Mr. Don Wilson.

KCPL staff members present were Ms. Erika Connelly, Library Director; Ms. Marsha Alford, HR Manager; Ms. Sarah Mitchell, Main Library Public Services Manager; Ms. Adele Thumm, Assistant Director of Finances; Mr. Tim Venitsanos, Facilities & Security Manager; Ms. April Wallace, Assistant Director of Public Services; and Ms. Sara Caswell, Administrative Coordinator.

Others in attendance were Mr. Michael Albert, a director of the Kanawha County Public Library Special Public Properties Holdings, Inc.; Mr. Jody Driggs, with Silling Architects; Mr. Thomas Heywood, President of the Library Foundation of Kanawha County; Mr. Bill Lynch, the Charleston-Gazette newspaper; Mr. Dave Pray, Owner's Representative; and Mr. Christopher Winton, library counsel.

Ms. Jaensson presided and reported that a quorum was present. The Library Director served as Secretary. The meeting was called to order at 4:00 PM.

1. Finance Committee:

Mr. Thomas, on behalf of the Building Committee, brought a recommendation to the Board concerning the Legacy Wall, which is to be a part of the newly renovated Main Library building. The committee is seeking Board support to move forward with the chosen art installation. The Legacy Wall is meant to honor significant donors to the library's renovation project. Mr. Heywood, the Library Foundation President, reported that he had participated in several meetings about this project. The Legacy Wall would be located in the new addition of the library, in the atrium, a four-story high space, that would be visible from all levels of the library and even from outside the building. RSM Design specializes in environmental graphics. They met with the Building Committee and listened as members told them about the library, the donors, the community, the city, and the state. From that discussion, they developed five designs for the committee to choose from. Mr. Heywood said that the Foundation continues to receive significant gifts toward the renovation project. There is also a possibility of a donor for the Legacy Wall project, but nothing has been finalized yet.

Ms. King reiterated that much time and consideration of many details went into determining which Legacy Wall option would be the best fit for this renovation project. Ms. Connelly shared with the group a rendering of the option the Building Committee decided to go with for the legacy wall. The picture showed a flowering rhododendron that extended up the wall of the four-story high atrium

space. Mr. Driggs explained that this installation was an engaging and bold piece. It can be viewed from all levels from within the library, as well as from outside the library. The piece features blocks that can be engraved with the names of significant donors to the library renovation project. It will be easy to maintain, clean, add names, and remove names if needed.

Mr. Thomas, on behalf of the Building Committee, made a recommendation to the Board that they move forward with this rendition of the Legacy Wall. He opened the floor for discussion or thoughts about this project. One member commented that this stunning wall would be a very fitting way to honor the many private donors who have contributed to this renovation project, especially since a majority of the funds were raised through private donations. There was a question about viewing the other Legacy Wall options. Mr. Thomas expressed his appreciation to the Building Committee for their time and consideration that went into choosing this particular rendering, and he wanted to respect their choice by only showing the chosen design. It was asked what this wall would be made of. Mr. Driggs explained that would be determined in the next steps if the Board decided to move forward with this design. More than likely, it would be made of a hard plastic.

A motion was made to move forward with the chosen rhododendron Legacy Wall design concept presented to the Board. There was a second. There was no additional discussion, and the motion was unanimously ADOPTED.

2. Finance Committee:

The second matter for this meeting was from the Finance Committee, regarding the sale of the Dickinson Street property and an adjacent parking lot. At this time, Ms. Jaensson excused herself from the meeting, because the law firm for whom she works represents the buyer in this potential transaction. Mr. Hurney explained to the Board that there is an offer from AB Contracting to purchase the Dickinson Street property and the Ziebold lot from the library for \$325,000.00. There have been offers in the past for all of the library properties for less than this current offer. On behalf of the Finance Committee, Mr. Hurney made a motion to recommend that the Board accept this current offer from AB Contracting for the aforementioned properties. Since this is a recommendation from the Finance Committee, a second is not required. Mr. Hurney opened the floor for questions or discussion. Many Board members agree that this seems to be a solid offer for these two properties. There being no further discussion, the motion was ADOPTED. Ms. Jaensson rejoined the meeting.

3. Membership Committee:

The final matter to be discussed by the Board was from the Membership Committee. Ms. Haden welcomed new Board member, Mr. Erlewine, to this meeting and to the group. The Membership Committee is recommending Ms. Angela Gould to fill the final vacant seat on the Library Board. The Board was provided a copy of Ms. Gould's biography, and Ms. Haden read the resolution from the Committee to the Board of Directors. Since this is a recommendation from the committee, a second is not needed. She opened the floor to discussion. Members of the committee commented that Ms. Gould has a strong financial and business background, as well as good community connections. She also expressed a great deal of interest in joining the library's Board of Directors. There being no further discussion, the motion to recommend Ms. Gould to fill the final vacant seat on the Board was ADOPTED. Ms. Gould's biography read as follows:

Biography/Resume for Ms. Angela Gould:

Angela Gould is a finance professional currently working as the Chief Operating Officer of Buzz Food Service. Ms. Gould has more than 18 years of financial management experience managing staff and leading process change.

Ms. Gould has managed U.S. federal contracts and grants from the DEP, USAID and CDC, Gates Foundation, UN Foundation and other international donors. She managed a staff of nine and oversaw a project portfolio exceeding \$350M annually. She has managed a team of Pricing and Business Proposal professionals for international development bids. She has also managed several projects with multimillion dollar operational budgets, including projects for the International Foundation for Election Services (\$70 million) and the U.S. Agency for International Development's (USAID's) Advance Africa Project (\$92 million).

Ms. Gould is thoroughly versed in the grants management process—from developing a competitive bidding process and reviewing and selecting grantees to negotiating terms and conditions and managing project closeout. She has authored several USAID-approved subgrants manuals, developed and managed many grants tracking and reporting systems, and been responsible for more than 140 worldwide grants totaling more than \$50 million. Ms. Gould has also conducted financial and contractual training workshops in India, Jordan, Zimbabwe, Angola, Mexico, and Kenya with a focus on federal requirements, reporting and monitoring.

The resolution to recommend Ms. Gould to the Library Board of Directors read as follows:

Board Membership Resolution

RESOLVED, that Ms. Angela Gould be recommended to the Kanawha County Board of Education as a Director of the Kanawha County Public Library for a term to end June 30, 2026.

Ms. Jaensson told the Board that next week's Board meeting on August 9, 2021 would be strictly by Zoom. If members have suggestions of places to hold the Board meetings, she asked that they let her or Ms. Connelly know, so plans can be made accordingly.

There being no further discussion or business, a motion was made to adjourn this meeting. The motion was made, seconded, and the meeting ADJOURNED at 4:41 PM.

President

Secretary