

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS**

HELD ON
August 12, 2024

An annual meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, August 12, 2024 at 4:00 PM via Zoom and in-person in the meeting room at the St. Albans Public Library.

The following Board members were present:

Mr. J. Auge	Ms. B. Malkin
Mr. C. Erlewine	Mr. L. Moore
Ms. A. Gould	Ms. A. Silbernagel
Mr. J. Holliday	Dr. K. Sullivan
Mr. T. Hurney	Ms. D. Sonis
Mr. J. Jarrett	Ms. C. Tawney
Ms. B. King	Mr. B. Thomas

Foundation Board Members present: Mr. Bryan Cokeley.

KCPL staff members present: Ms. Erika Connelly, Ms. Sarah Mitchell, Ms. Marsha Alford, Ms. Adele Thumm, Mr. Stan Howell, Mr. Teddy Claypool, Mr. Tim Venitsanos, Ms. Melissa Burchett, Ms. Susan Bailey, Ms. Tammy Parker, Ms. Gabrielle Cochran, and Ms. Brittany Addis.

Others in attendance: Mr. Christopher Winton, library counsel.

Mr. Thomas presided over the meeting and called it to order at 4:01 p.m. The director served as Secretary.

At the meeting's conclusion, the branch hosted a social hour and brief presentations for the Board of Directors, staff, and members of KCPL's Branch Advisory Boards.

Approval of Minutes

Upon a motion made, seconded, and ADOPTED, the minutes of the regular board meeting on Monday June 10, 2024 and the annual meeting on Friday July 5, 2024 were approved as distributed.

Director's Report

Ms. Connelly explained that the library is presently seeking new vendor contracts for its physical collections (print and audiovisual). A nationwide Request for Proposals was distributed on July 1, the deadline for submissions is October 1st.

KCPL is also looking at potential Integrated Library Systems (ILS), Ms. Connelly described this as the backbone of the library. An ILS is a digital database that contains records for every patron and item in the Library system. KCPL has used a version of SirsiDynix for about twenty years.

Ms. Connelly thanked Assistant Director Ms. Mitchell for all her work in the physical spaces at both the Clendenin and Riverside branches. Each branch was re-organized over the summer to better serve the demands of the patron bases.

During discussion of the Library's finances, Mr. Jarrett recommended a new security software his company uses called Positive Payment.

Action Items

Ms. Silbernagel presented the New Electronic Resource and Usage Policy, it comes as a recommendation from the Public Services committee. Assistant Director, Sarah Mitchell, asked for a second resolution to amend the Patron Code of Behavior to reflect the new title of the policy. After a brief discussion for clarification, Ms. Silbernagel read the following into the record.

RESOLVED, that effective August 13, 2024, the Kanawha County Public Library system adopt the new Electronic Usage and Resource Policy, which will serve as a replacement for the current Electronic Usage and Resource Policy and the current Fax Policy used by the library.

This resolution passed unanimously and was ADOPTED by the Board of Directors.

Upon a motion made, seconded and ADOPTED a resolution to update the Kanawha County Public Library's Patron Code of Behavior with the new title of the "Electronic Usage and Resource Policy" was approved by the board unanimously.

New Business

Mr. Thomas called the Board's attention to a few documents in the packet. The 2024-25 Committee Assignments, Calendar, and a contact sheet for all Board members were included.

There being no further business, a motion was made to adjourn this meeting. Motion was seconded, and the meeting ADJOURNED at 4:31 P.M.