

**MINUTES OF A MEETING OF THE  
BOARD OF DIRECTORS**

Held on  
June 10, 2024

The Library Board of Directors of the Kanawha County Public Library held its monthly meeting on Monday, June 10, 2024 at 4:00 PM. This was a hybrid meeting held in the Board Room at New Main and via Zoom.

The following Board members were present:

Mr. J. Auge	Mr. L. Moore
Ms. A. Gould	Ms. A. Silbernagel
Ms. S. Haden	Ms. D. Sonis
Mr. J. Holliday	Dr. K. Sullivan
Mr. J. Jarrett	Ms. C. Tawney
Ms. B. King	Mr. B. Thomas
Ms. B. Malkin	Dr. R. Wallace

KCPL staff members present were Ms. Erika Connelly, Ms. Marsha Alford, Mr. Teddy Claypool, Ms. Marian Veld, Ms. Susan Murphy, Mr. Tim Venitansos, Mr. Stan Howell, Ms. Adele Thumm, Ms. Victoria Endres, Ms. Harvest Rich, and Mr. Michael Polak.

Others in attendance were Chris Winton, library counsel.

Mr. Thomas presided and reported that a quorum was present. The Director served as secretary. The meeting was called to order at 4:01 PM.

**Approval of Minutes**

Upon a motion made, seconded, and ADOPTED the minutes of both the regular board meeting on May 13, 2024 and the special meeting on May 30, 2024 were approved as distributed in the board packet.

**Director's Report**

Ms. Connelly announced the system is rolling out RFID gates and technology to all of its branch locations in coalition with the EnvisionWare company. She also introduced current Circulation Supervisor, Ms. Susan Murphy, to the Board of Directors. Ms. Murphy is taking a new position in the KCPL system and will begin as the Information Systems Coordinator in July.

Human Resources Manager, Ms. Marsha Alford, introduced a new member of her team, Ms. Harvest Rich, KCPL's new Trainer. Ms. Rich is taking over Ms. Victoria Endres former position, as Ms. Endres is now the Human Resources Coordinator, the position that Ms. Lisa Thumm held before retiring.

Ms. Endres showed the Board, a new online training service for the staff of KCPL called Niche Academy. She created video presentations of each major security procedure in the library. She featured the Tornado Policy, something that each branch became all too familiar with during the storms in April.

**Action Item**

On behalf of the Finance Committee, Mr. Thomas and Ms. Connelly presented the 2024-25 Fiscal Year Budget for the approval of the Board. As discussed in the special Board meeting at the end of May, the Budget will provide a five percent increase for staff salaries. The Bernard H and Blanche E Jacobsen Trust will be consulted as a potential future underwriter for the West Virginia Book Festival.

Ms. Connelly clarified that each KCPL Branch has its own departmental budget.

Upon a motion made, seconded, and ADOPTED, the 2024-25 Fiscal Year Budget for the Kanawha County Public Library was approved as distributed in the board packet.

## **Committee Updates**

### **1. Legal Affairs**

The Legal Affairs committee is presently overseeing Branch contributions to the system and their advisory boards. Their goal is to maximize annual contributions and create a more streamlined model applied to the branch advisory boards equally.

### **2. Special Eastern Kanawha Committee**

Dr. Sullivan updated the Board on the last Special committee meeting. On June 6th, the committee met with Mr. David Workman, the Planning Director of the Kanawha County Commission, and Ms. Susie Salisbury, the head of the Community Development Division of the Charleston Area Alliance.

Dr. Sullivan and the committee are focusing on three different areas of development — what is a modern library designed to serve a dispersed population of 25-30,000 people look like, what is the ideal site location, and finally in Dr. Sullivan's words "how do we pay for the darn thing?"

### **3. Library Foundation Board of Kanawha County**

Mr. Thomas gave a brief update on behalf of Mr. Cokeley. The Library Foundation had its most recent meeting on Tuesday June 4. They are focused on replenishing their ranks after several members cycled off the Board after the completion of the New Main construction project.

## **Old Business**

Ms. Silbernagel announced that there will be continuity in the slate of Board of Directors officers for the 24-25 fiscal year.

Mr. Ben Thomas will serve as President

Ms. Stephanie Haden will serve as First Vice President

Ms. Betty King will serve as Second Vice President

Ms. Erika Connelly will serve as Secretary/Treasurer.

An official resolution affirming this announcement will be voted into the record during the Annual Meeting on Friday, July 5.

There being no further business to discuss, a motion was made to adjourn this meeting. The motion was seconded, and the meeting ADJOURNED at 4:33 PM.