

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON
May 13, 2024

A regular meeting of the Library Board of Directors of the Kanawha County Public Library was held on Monday, May 13, 2024 at 4:00 PM via Zoom and in-person in the board room at New Main.

The following Board members were present for the meeting:

Mr. J. Auge	Ms. B. Malkin
Mr. C. Erlewine	Ms. A. Silbernagel
Ms. S. Haden	Ms. D. Sonis
Mr. J. Holiday	Dr. K. Sullivan
Mr. T. Hurney	Ms. C. Tawney
Mr. J. Jarrett	Mr. B. Thomas
Ms. B. King	

KCPL staff members present were Ms. Erika Connelly, Ms. Marsha Alford, Ms. Adele Thumm, Mr. Stan Howell, Mr. Teddy Claypool, Ms. Terri McDougal, Mr. Ben Ball, Ms. Marian Veld, and Mr. Michael Polak.

Others in attendance were Mr. Christopher Winton, library counsel; Mr. Bryan Cokeley, President of the Library Foundation Board.

Mr. Thomas presided over the meeting and called it to order at 4:02 P.M. The director served as Secretary.

Approval of Minutes

Upon a motion made, seconded, and ADOPTED, the minutes of the Board meeting on April 10, 2024 were approved.

Director's Report

After careful consideration of traffic/parking patterns, Ms. Connelly announced that she will be adjusting hours at the Main Library for the USA Cycling Championships taking place in downtown Charleston during the week of May 13-20. The Library will close at 4:00 P.M. on Thursday and Friday, and for the entire day on Saturday.

Ms. Connelly then invited Mr. Howell, Mr. Ball, and Mr. Claypool to make brief presentations to the Board.

Mr. Howell recapped the 2024 Friends of the Library Basket auction.

Mr. Ball previewed the 2024 Summer Library Club programming.

Mr. Claypool updated and presented the Board on the beta version of the new KCPL mobile app.

Action Items

1. Retirement Resolution for Ms. Elizabeth Rodriguez

On behalf of the Personnel Committee, Ms. King read the following resolution into the record to honor retiring KCPL employee, Ms. Elizabeth Rodriguez. The Board ADOPTED the resolution unanimously.

WHEREAS, Ms. Rodriguez was employed by the Kanawha County Public Library on February 6, 2006 and has submitted her intent to retire effective May 10, 2024; and

WHEREAS, Ms. Rodriguez served as a part-time Library Aide at the Main Library in the Reference Department from February 6, 2006 to March 6, 2008; and

WHEREAS, Ms. Rodriguez served as a part-time Library Assistant I at the Main Library in the Circulation Department from March 7, 2008 to August 25, 2009; and

WHEREAS, Ms. Rodriguez served as a full-time Library Assistant II at the Main Library in the Circulation Department from August 26, 2009 to May 10, 2024; and

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of the Kanawha County Public Library recognizes with deep appreciation Ms. Rodriguez's eighteen years of service to the Library.

AND BE IT FURTHER RESOLVED, that the Board of Directors of the Kanawha County Public Library wishes Ms. Rodriguez the best in her retirement.

AND BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of this meeting of the Kanawha County Public Library Board of Directors and a copy be furnished to Ms. Rodriguez.

2. Nominating Committee for the FY 24-25 Board Officers

With the end of the Fiscal Year approaching, Mr. Thomas asked Ms. Silbernagel, Ms. Sonis, and Dr. Sullivan to form a small committee to nominate officers for the 24-25 fiscal year. They will select a Board President, 1st Vice President, and 2nd Vice President.

Committee Reports

1. Personnel

Ms. King recapped the last Personnel committee meeting. Labor and Employment attorney, Justin Harrison of Jackson Kelly, finished his first review of KCPL's personnel policies. The personnel committee also reviewed proposals for the 2024-2025 Fiscal Year Budget.

2. Financial Affairs

Mr. Hurney and the Financial Affairs committee wrapped up a meeting shortly before the Board meeting began, also focused on the Budget. They anticipate a special meeting of the full Board will be called before the regular June meeting to discuss the Budget.

New Business

Mr. Thomas asked for a motion that the Board Meeting go into Executive Session on the basis that the Board would be discussing contractual and potential litigation matters. Staff members and other meeting attendees were excused as KCPL Board of Directors went into Executive Session with Mr. Winton, counsel for the library; and Ms. Connelly, Library Director, remaining to present advice to the Board of Directors in advisory capacities.

Upon a motion made, and seconded, the Executive Session began at 4:40 P.M.

At the close of Executive Session at 5:10 P.M., the Board re-entered the public session of the meeting. No formal action was taken from the discussion in Executive Session.

There being no further business, a motion was made to adjourn this meeting. Motion was seconded, and the meeting ADJOURNED at 5:10 P.M.